

**Village Charter Academy
Board Minutes
September 19, 2020@ 9:00 a.m.
Village Charter Academy, zoom
7357 Jordan Ave. Canoga Park, CA, 91303**

Village Charter Academy Vision Statement

Students at Village Charter Academy, supported by the Charter’s Learning Community, will use their unique attributes to achieve a broad base of knowledge integrated with the arts and technology. In order to achieve success on a global scale and be well prepared as 21st century learners, Village Charter Academy will create a diverse community of engaged citizens who treat others with respect, value friendships, and demonstrate a work ethic that exemplifies perseverance and responsibility.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the American Disabilities Act of 1090. Any individual needing special accommodations should directly contact the school office at least 72 hours before the meeting.

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Best Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://us02web.zoom.us/j/85843638112>

Individuals wishing to provide public comment at this Board meeting must send their comments in writing to villagecharteracademy@gmail.com prior to the meeting or prior to the discussion of the Agenda item during the meeting – comments received after that point in the meeting will not become part of the record. In your email, please include whether you are commenting on non-agenda items or a specific agenda item (reference the agenda item number). Comments submitted by email will be read aloud during the Board meeting for up to three (3) minutes. If comments are in Spanish or another language, they will be translated to English and such comments will be limited to six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials submitted to the School Board may be reviewed by any interested persons via an open drop box: <https://edtecinc.box.com/s/9v6iqpprr3mqyf2217fu9x2umh9754xv>

AGENDA

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	_ x _	_____
Michael Heatherton	_ x _	_____
Cheryl Sanders	_____	_ x _
Susan Pritchard-Musone	_ x _	_____
Elayne Berg-Wilion	_____	_ x _
Jirusha Lopez	_ x _	_____

III. Public Comment- “The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

IV. Directors Report/Committee Meetings:

1. Directors Report- board was updated on facility project, the status of the technology, updated attendance during distance learning, parent engagement/involvement and special education.
2. Academic Excellence- committee discussed assessments, progress reports and parent conferences and any possible changes under distance learning
3. Community Partnership- board was updated on future fundraising ideas
4. Fiscal Advisory- committee reviewed and approved fiscal policies.

V. Approval Of Minutes: Motion to approve minutes from August 22, 2020 by Pritchard-Musone, second by Pritchard. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

VI. Policy Review, Agenda Items for Discussion and Possible Action

1. Public Hearing: Learning Continuity and Attendance Plan- Review and discuss proposed plan.

2. Motion to approve revised Fiscal Policies by Lopez, second by Heatherton. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

VI. Budget Report and Budget Related Items for discussion and Possible Action

1. Budget Presentation by Ed Tec.

a. Discussion and motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard-Musone, second by Heatherton. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

Motion to adjourn meeting at 10:26am by Pritchard, second by Lopez. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	